

**GOVERNMENT OF ASSAM
SECONDARY EDUCATION DEPARTMENT
ASSAM SECRETARIAT :: DISPUR**

No. ASE 22/2016/18

Dated Dispur, the 6th January, 2018

ORDER

In pursuance of Govt. notification issued vide no. ASE 22/2016/17 dated 27/10/2017, the SCERT, Assam; SEBA and AHSEC has prepared the Academic Calendar , 2017-18 for Class-I to XII. As per the Academic Calendar of 2017-18, the following actions have to be taken by all school heads :-

- a) The class routine of each school irrespective of LP, UP, High and Higher Secondary School must have a uniform pattern as indicated in Academic Calendar;
- b) School hours should be from 9-00 a.m. to 3-30 p.m. for each class.
- c) There will be two tiffin breaks, one for 35 minutes from 12-00 to 12-35 p.m. and another tiffin break after 6th period for 15 minutes;
- d) In case of Primary Schools, the last two periods should be planned in such a way that students are engaged in Co-curricular activities. During this time Staff meetings are to be held for preparation of Lesson Plan/Checking of Answer Booklets and for other academic related works by the teachers.;
- e) In respect of Barak Valley, there should be a reduction in the no. of holidays for the summer vacation by 5 days and increase in the Durga Puja Holidays by another 5 more days;
- f) In case of Higher Secondary students, an extra class is to be held for the Science stream students from 3.30 to 4.10 pm for holding Practical examination. For the other streams (i.e Arts & Commerce) school will get over at 3.30 pm.
- g) The Unit Test of the Elementary, Secondary, Higher Secondary schools is to be held according to the convenience within the specific time frame as notified in the Academic Calendar itself.
- h) The dates for holding the Annual Sports Day has been fixed in co-ordination with the Elementary, Secondary and Higher Secondary Education Council so that students at all levels can participate in the sports activity in their schools at the same time and there is no difference in the timing periods.

All concerned are hereby requested to take appropriate action as mentioned above.

Sd/- R. C. Jain, IAS
Commissioner & Secretary to the Govt. of Assam
Secondary Education Department

Memo No. ASE 22/2016/18-A

Dated Dispur, the 6th January, 2018

Copy to :

- 1) The Chairman, SEBA, Bamunimaidam, Guwahati-21.
- 2) The Chairman, AHSEC, Bamunimaidam, Guwahati-21.
- 3) The Mission director, RMSA/SSA, Assam, Kahilipara, Guwahati-19.
- 4) The Director, Secondary/Elementary Education, Assam, Kahilipara, Ghy-19
- 5) The Director, SCERT, Assam, Kahilipara, Guwahati-19.
- 6) All Inspector of Schools/DEEOs. They are requested to inform all school heads.
- 7) P.S. Minister, Education, Assam for kind information of Hon'ble Minister.

By order etc.


Joint Secretary to the Govt. of Assam
Secondary Education Department